

Kandivli Education Society's Shroff College of Arts & Commerce

Bhulabhai Desai Road, Kandivali (West), Mumbai – 400067.

STEPS OF PRE-ENROLMENT FORM FILLING ON THE UNIVERSITY OF MUMBAI PORTAL

ACADEMIC YEAR – 2023-24

- Visit to **mum.digitaluniversity.ac**
- On home page click on Admission Open 2023-24
- Click on Register (For new registration)

Fill the details for registration. After registration, student will get OTP on his registered mobile number. Here student have to create new password.

Student now login with their User ID & Password received on their registered mobile number.

Now students have to fill their details in the below mentioned sections to complete the profile.

- 1 Personal Details (Students have to fill the personal details)
- 2 Educational Details (Students have to fill the details of SSC & HSC)
- 3 Reservation Details (Students have to fill their Cast Details if any)
- 4 Photograph & Signature (Students have to upload their photo & sign)
- 5 Contact Details (Students have to fill the contact details)

After Complete profile, student have to confirm his profile.

Click on Confirm Profile and Apply Online.

Now student have to search course for which he wants to apply.

Note: List of courses in details is attached with this notice.

After selection of the course click on Apply

Select the last qualifying Exam.

Tick on HSC

Tick in in House if the student is in House, Tick on Minority Seat if student is Minority and on submit.

Search College in which student wants to apply for the admission.

After seen the college name, click on select.

Select Medium of Instruction.

Click on Add Next Term Course.

Click on Proceed.

Select the documents which student is uploading.

Click on Proceed.

Click on Print E - Savidha Ticket.

Click on Print Application Form. Here student will get printout of his Pre-Enrolment form.