



## **YEARLY STATUS REPORT - 2021-2022**

### **Part A**

#### **Data of the Institution**

<b>1.Name of the Institution</b>		Kandivli Education Society's B.K. Shroff College of Arts & M. H.Shroff College of Commerce
• Name of the Head of the institution		Dr. Lily Bhushan
• Designation		Principal
• Does the institution function from its own campus?		Yes
• Phone No. of the Principal		02228053104
• Alternate phone No.		02228053107
• Mobile No. (Principal)		9869078479
• Registered e-mail ID (Principal)		kessc1989@gmail.com
• Address		Bhulabhai Desai Road, Kandivli (West)
• City/Town		Mumbai
• State/UT		Maharashtra
• Pin Code		400067
<b>2.Institutional status</b>		
• Autonomous Status (Provide the date of conferment of Autonomy)		05/04/2019
• Type of Institution		Co-education
• Location		Urban

• Financial Status	Grants-in aid				
• Name of the IQAC Co-ordinator/Director	Ms Deepti Singh Apte				
• Phone No.	02228053107				
• Mobile No:	9867654437				
• IQAC e-mail ID	deepti@kessc.edu.in				
3.Website address (Web link of the AQAR (Previous Academic Year)	<a href="https://kessc.edu.in/wp-content/uploads/2022/03/AQAR-2020-21.pdf">https://kessc.edu.in/wp-content/uploads/2022/03/AQAR-2020-21.pdf</a>				
4.Was the Academic Calendar prepared for that year?	Yes				
• if yes, whether it is uploaded in the Institutional website Web link:	<a href="https://kessc.edu.in/wp-content/uploads/2021/12/Academic-Calander-20-21.pdf">https://kessc.edu.in/wp-content/uploads/2021/12/Academic-Calander-20-21.pdf</a>				
<b>5.Accreditation Details</b>					
Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	A	3.16	2012	10/03/2012	09/03/2017
Cycle 2	A	3.27	2017	30/10/2017	31/12/2024
6.Date of Establishment of IQAC			21/08/2010		
7.Provide the list of Special Status conferred by Central and/or State Government on the Institution/Department/Faculty/School (UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC, etc.)?					
Institution/ Department/Faculty/School	Scheme	Funding Agency	Year of Award with Duration	Amount	
Nil	Nil	Nil	Nil	Nil	
8.Provide details regarding the composition of the IQAC:					
• Upload the latest notification regarding the composition of the IQAC by the HEI			<a href="#">View File</a>		

<b>9.No. of IQAC meetings held during the year</b>	<b>4</b>	
<ul style="list-style-type: none"> <li>Were the minutes of IQAC meeting(s) and compliance to the decisions taken uploaded on the institutional website?</li> </ul>	<b>Yes</b>	
<ul style="list-style-type: none"> <li>If No, please upload the minutes of the meeting(s) and Action Taken Report</li> </ul>	No File Uploaded	
<b>10.Did IQAC receive funding from any funding agency to support its activities during the year?</b>	<b>No</b>	
<ul style="list-style-type: none"> <li>If yes, mention the amount</li> </ul>		
<b>11.Significant contributions made by IQAC during the current year (maximum five bullets)</b>		
<p>1. Timely Submission of AQAR 2021-22 2. Conduct of Academic Audits 3. Conduct of various training programmes for staff members 4. Setting up an internal mechanism for document validation and data verification for key college functions. This is to ensure the maintenance of quality standards for these functions.</p>		
<b>12.Plan of action chalked out by IQAC at the beginning of the academic year towards quality enhancement and the outcome achieved by the end of the academic year:</b>		
Plan of Action	Achievements/Outcomes	
Conduct of IQAC Training Workshops	Training programmes were organised for the staff members on various NAAC related quality issues.	
Conduct of academic audits for various departments	Academic Audits for various departments were conducted.	
<b>13.Was the AQAR placed before the statutory body?</b>	<b>Yes</b>	
<ul style="list-style-type: none"> <li>Name of the statutory body</li> </ul>		
Name of the statutory body	Date of meeting(s)	
College Development Committee	30/09/2022	

<b>14. Was the institutional data submitted to AISHE ?</b>	<b>Yes</b>
<ul style="list-style-type: none"> <li>• Year</li> </ul>	
Year	Date of Submission
2021-22	31/01/2022
<b>15. Multidisciplinary / interdisciplinary</b>	
<p>Currently, the institution has adopted two approaches towards becoming multidisciplinary. Firstly, all the optional courses belonging to the disciplines of Arts, Commerce and Science are offered to students across programmes and disciplines. In other words, a student from Arts can opt for any course from Commerce or Science (IT) and vice-versa. Secondly, the institution offers a wide range of value-added certificate courses across disciplines and programmes. For example, the department of Information Technology offers introductory certificates courses such as Web Design and Development, Advance MS-Excel as well as introductory courses in some programming languages. These courses are available to students across programmes. Students from the discipline of Humanities and Commerce are open to select these Value-added certificate courses offered by the department of IT.</p>	
<b>16. Academic bank of credits (ABC):</b>	
<p>A Committee has been formed which will work towards helping the institution in fulfilling the NEP 2020 goals. The NEP committee, with the help of external experts, is working on preparing a plan to fulfill the requirements of Academic Bank of Credit. Additionally, teachers are being deputed on training programmes on NEP related issues.</p> <p>We have collaborations with six foreign universities. As per this collaboration, the credit points earned at these universities are transferable.</p>	
<b>17. Skill development:</b>	
<p>The college focuses on developing language skills as well as life skills by offering various value-added certificate courses such as Basic English Grammar, Public Speaking, Life Skills (Jeevan Kaushal)</p>	

as per the Quality Mandate of University Grant Commission (UGC). English Language Learning application is installed in Language Lab. It contains modules on Listening, Speaking, Reading and Writing (LSRW) skills. Additionally, in order to develop soft skills College has a finishing school named Kscool . In order to develop human values, college undertakes different initiatives by organizing activities like Vigilance Pledge Taking by GOI, National Unity Day by GOI, Session on Democracy and Secularism, Session on Constitution of India and Secularism, Session on Samvidhan Din. College offers variety of scope through curricular and extra curricular activates for skill development in form of Maha Annapurna diwas, Live demonstration of Environment projects , Entrepreneur mela .For communication and language skills the associations of Lingua Franca and Debating Society organise various activities such Reading comprehension test, Crossword puzzle, Debate competitions in various formats etc. Further training workshops are organized on Speaking and Writing skills in collaboration with external agencies.

**18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)**

There are three associations which work towards the promotion of Hindi, Gujrati and Marathi. They are Hindi Sahitya Mandal, Gujrati Sahitya Mandal and Marathi Wangmaya Mandal. They conduct various activities throughout the year to promote not only these regional languages but also their culture. For example, Gujrati Sahitya Mandal organises 'Gurjuari Namastute' - an intercollegiate festival on celebrating the Gujrati culture.

**19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):**

Multiple training programmes were organised on various aspects of Outcome based education (OBE) such as framing of Course Objectives and Outcomes, Mapping Course Outcomes with Progarmme outcomes and Programme Specific Outcomes (PSO), How to plan assessment and frame questions that are mapped with the Course Outcomes?

These training sessions helped in not only preparing course syllabi that are outcome-based but also provided guidance about its implementation in our assessment system.

A mechanism to map the outcomes was designed. Its attainment was calculated and communicated for quality upliftment of the institute.

A good practice is the use of ERP system for the implementation and

attainment of OBE in Evaluation.

## 20.Distance education/online education:

A Committee has been formed which will work towards helping the institution in fulfilling the NEP goals. The NEP committee, with the help of external experts, is working on preparing a plan to fulfill the requirements offering Distance Education/online mode. Additionally, teachers are being deputed on training programmes on NEP related issues.

## Extended Profile

### 1.Programme

1.1 25

Number of programmes offered during the year:

File Description	Documents
Institutional Data in Prescribed Format	<a href="#">View File</a>

### 2.Student

2.1 6494

Total number of students during the year:

File Description	Documents
Institutional data in Prescribed format	<a href="#">View File</a>

2.2 2045

Number of outgoing / final year students during the year:

File Description	Documents
Institutional Data in Prescribed Format	<a href="#">View File</a>

2.3 6494

Number of students who appeared for the examinations conducted by the institution during the year:

File Description	Documents
Institutional Data in Prescribed Format	<a href="#">View File</a>
<b>3.Academic</b>	
3.1 Number of courses in all programmes during the year:	<b>799</b>
File Description	Documents
Institutional Data in Prescribed Format	<a href="#">View File</a>
3.2 Number of full-time teachers during the year:	<b>63</b>
File Description	Documents
Institutional Data in Prescribed Format	<a href="#">View File</a>
3.3 Number of sanctioned posts for the year:	<b>71</b>
<b>4.Institution</b>	
4.1 Number of seats earmarked for reserved categories as per GOI/State Government during the year:	<b>8204</b>
4.2 Total number of Classrooms and Seminar halls	<b>58</b>
4.3 Total number of computers on campus for academic purposes	<b>237</b>
4.4 Total expenditure, excluding salary, during the year (INR in Lakhs):	<b>714,79,443.37</b>
<b>Part B</b>	
<b>CURRICULAR ASPECTS</b>	

## 1.1 - Curriculum Design and Development

1.1.1 - Curricula developed and implemented have relevance to the local, national, regional and global developmental needs which are reflected in Programme Outcomes (POs), Programme Specific Outcomes (PSOs) and Course Outcomes (COs) of the various Programmes offered by the Institution.

KES Shroff College has well-demarcated ways to design new curricula. The courses are framed keeping in mind the needs of the local, national, regional, and global developmental needs with learning objectives. Members from various departments and the 13 Boards meet periodically and design the curriculum of each department which is then placed before the Academic Council followed by the apex body Governing Council for approval. In UG programs major changes are incorporated into the curriculum once in three years and in PG programs once in two years. The Program Educational Objectives (PEOs), Program Specific Outcomes (POs), and Course Outcomes (COs) of all programs and courses are clearly enunciated and mapped as per the learning requirements of the students. French Course a foreign language is offered in BA (Bachelor of Arts) program for the first year students to address global developmental needs. Courses like Business Economics, Research Methodology, Cloud Computing, Blockchain technology, International trade, Oceanography, International marketing, and Environmental Legislation cater to the global and emerging needs of the time. Most of the programs are offering Choice Based Curriculum. Thus, the curricula of all the programs are designed to ensure academic fineness, social significance, employment, and entrepreneurship.

File Description	Documents
Upload additional information, if any	<a href="#">View File</a>
Link for additional information	Nil

### 1.1.2 - Number of Programmes where syllabus revision was carried out during the year

0

File Description	Documents
Minutes of relevant Academic Council/BOS meeting	No File Uploaded
Details of syllabus revision during the year	<a href="#">View File</a>
Any additional information	No File Uploaded

### 1.1.3 - Number of courses focusing on employability/entrepreneurship/ skill development offered by the Institution during the year

799

File Description	Documents
Curriculum / Syllabus of such courses	<a href="#">View File</a>
Minutes of the Boards of Studies/ Academic Council meetings with approval for these courses	<a href="#">View File</a>
MoUs with relevant organizations for these courses, if any	No File Uploaded
Any additional information	<a href="#">View File</a>

## 1.2 - Academic Flexibility

### 1.2.1 - Number of new courses introduced across all programmes offered during the year

374

File Description	Documents
Minutes of relevant Academic Council/BoS meetings	<a href="#">View File</a>
Any additional information	No File Uploaded
Institutional data in prescribed format (Data Template)	<a href="#">View File</a>

### 1.2.2 - Number of Programmes offered through Choice Based Credit System (CBCS)/Elective Course System

14

File Description	Documents
Minutes of relevant Academic Council/BoS meetings	<a href="#">View File</a>
Any additional information	No File Uploaded
List of Add on /Certificate programs (Data Template)	<a href="#">View File</a>

## 1.3 - Curriculum Enrichment

**1.3.1 - Institution integrates cross-cutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability, and Human Values into the curriculum**

KES Shroff College as an academic center endeavors distinct courses on Ethics and Governance, Ethical Hacking, Human Skills, Sociology of Gender, Gender and Culture, Gender Dysphoria, Environment studies, Contemporary Issues in Indian Society, and Human Values to cover the cross-cutting issues and will guide students to form a coherent philosophy of life that will guide their responses to dilemmas they will face in the future. A special UG Programme on Environmental Studies is offered. Academic ethics is followed by plagiarism checks of submissions. WDEC conducts sensitization events like Cyber Sakhi, E-literacy, and Gender Parity. Certificate Course in Self Defense is offered to enable females to protect themselves against real-life scenarios. Certificate Course on Shrimad Bhagavad Gita is offered to teach students life lessons. A paper on Environment Conservation is offered where students measure rainfall water on the college campus. There is an extensive ongoing tree plantation program. College celebrates various days of national and international importance such as Environment Day, International Yoga Day, Women's Day, Teachers Day, and Ozone Day. A certificate course in Environment Sustainability is also offered. To promote gender equity among the students' representation of both genders in the leadership positions of the class is there in our college.

File Description	Documents
Upload the list and description of the courses which address issues related to Gender, Environment and Sustainability, Human Values and Professional Ethics in the curriculum	<a href="#">View File</a>
Any additional information	No File Uploaded

**1.3.2 - Number of value-added courses for imparting transferable and life skills offered during the year**

67

File Description	Documents
List of value-added courses	<a href="#">View File</a>
Brochure or any other document relating to value-added courses	<a href="#">View File</a>
Any additional information	No File Uploaded

### 1.3.3 - Number of students enrolled in the courses under 1.3.2 above

10774

File Description	Documents
List of students enrolled	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

### 1.3.4 - Number of students undertaking field work/projects/ internships / student projects

5661

File Description	Documents
List of programmes and number of students undertaking field projects / internships / student projects	<a href="#">View File</a>
Any additional information	No File Uploaded

## 1.4 - Feedback System

**1.4.1 - Structured feedback and review of the syllabus (semester-wise / year-wise) is obtained from 1) Students 2) Teachers 3) Employers and 4) Alumni**

A. All 4 of the above

File Description	Documents
Provide the URL for stakeholders' feedback report	<a href="https://kessc.edu.in/wp-content/uploads/2022/10/Feedback-on-Curriculum-Report-2021-22-for-Website.pdf">https://kessc.edu.in/wp-content/uploads/2022/10/Feedback-on-Curriculum-Report-2021-22-for-Website.pdf</a>
Upload the Action Taken Report of the feedback as recorded by the Governing Council / Syndicate / Board of Management	<a href="#">View File</a>
Any additional information	No File Uploaded

**1.4.2 - The feedback system of the Institution comprises the following**

A. Feedback collected, analysed and action taken made available on the website

File Description	Documents
Provide URL for stakeholders' feedback report	<a href="https://kessc.edu.in/wp-content/uploads/2022/10/Feedback-on-Curriculum-Report-2021-22-for-Website.pdf">https://kessc.edu.in/wp-content/uploads/2022/10/Feedback-on-Curriculum-Report-2021-22-for-Website.pdf</a>
Any additional information	<a href="#">View File</a>

## TEACHING-LEARNING AND EVALUATION

### 2.1 - Student Enrollment and Profile

#### 2.1.1 - Enrolment of Students

##### 2.1.1.1 - Number of students admitted (year-wise) during the year

6494

File Description	Documents
Any additional information	<a href="#">View File</a>
Institutional data in prescribed format	<a href="#">View File</a>

##### 2.1.2 - Number of seats filled against reserved categories (SC, ST, OBC, Divyangjan, etc.) as per the reservation policy during the year (exclusive of supernumerary seats)

4234

File Description	Documents
Any additional information	<a href="#">View File</a>
Number of seats filled against seats reserved (Data Template)	<a href="#">View File</a>

### 2.2 - Catering to Student Diversity

2.2.1 - The institution assesses students' learning levels and organises special programmes for both slow and advanced learners.

College has conducted Learning Ability Test (LAT) to gauge the learning levels of students to support the slow and advanced learners. On identifying slow and advanced learners, special programs are organized for enhancing skill sets and academic growth of learners.

For Slow Learners

- Remedial lectures are offered
- Regular monitoring and mentoring increase the ability to learn and leads to academic success
- Peer buddy system provides them an opportunity to learn from their academic peers
- Bridge courses are offered to sharpen their mathematical and statistical abilities
- Recorded lectures on difficult topics are made available on YouTube channel of teachers and on college portal
- Students from vernacular backgrounds are encouraged to opt for language and communication skill development credit courses offered by the institution

#### For Advanced Learners

- They are guided to present research papers and undertake field projects. Also motivated to participate in National and International conferences, workshops, and webinars
- They are encouraged to take peer learning sessions
- They are counselled to opt for advanced certificate and credit courses offered by Swayam, NPTEL and the institution
- They are also provided various platforms to showcase their critical, analytical and soft skills
- They are given preference to participate in student exchange programme

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil

#### 2.2.2 - Student – Teacher (full-time) ratio

Year	Number of Students	Number of Teachers
01/12/2021	6494	63

File Description	Documents
Upload any additional information	<a href="#">View File</a>

#### 2.3 - Teaching- Learning Process

2.3.1 - Student-centric methods such as experiential learning, participative learning and problem-

solving methodologies are used for enhancing learning experiences:

We place a strong emphasis on using varieties of student-centric teaching and learning techniques for students' holistic development. Curriculum is designed in a manner which provides greater opportunities to practice experiential, participatory and problem-solving approaches.

#### Experiential Learning:

Students are encouraged to participate in webinars, seminars, and workshops led by business professionals, field trips, nature trails, social events, group discussions, health camps, rallies, etc., which promote learning by doing.

#### Participatory Learning:

For active participation of learners' facilitators use techniques such as group discussions and debates on current events, guest lectures from influential figures, quizzes, field projects, workshops on sustainable solutions, paper presentations and assignments, and MOUs with prestigious national and international institutions.

#### Problem Solving Methodologies:

We encourage students to attend national and international research conferences. They get first-hand experience conducting surveys and coming to conclusions on diverse issues. Students learn more about current affairs through case studies, challenging projects, and engaging activities.

These learning methods provide students with hands-on experience, training, and exposure to practical aspects, which strengthens their capacity and decision-making abilities and helps them become autonomous, tech-savvy persons.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Link for additional Information	Nil

2.3.2 - Teachers use ICT-enabled tools including online resources for effective teaching and learning

Provide link to the webpage describing ICT-enabled tools including online resources that are used for effective teaching and learning

To ameliorate the learning environment, institution supports substantial ICT use in teaching and learning in line with the "Digital India" initiative. All of the classrooms have ICT capabilities, and four of them have smart boards.

By utilizing ICT resources effectively, the institute places a strong emphasis on student-centric learning. PowerPoint presentations, audio-visual snippets, digital notes, virtual lectures, online polls, online quizzes, and other techniques are employed in the teaching-learning process.

Many ICT-enabled platforms are utilized to conduct lectures and share notes with students, including Zoom, Google Meet, YouTube, Edmodo, Google Classroom, WhatsApp, etc. Additionally, some faculties have websites too. Teachers help students use the materials available in libraries, virtual labs, studios, and other open online sources to improve their learning.

All stakeholders have remote access to electronic resources like INFLIBNET due to digital libraries. All students have access to a Kindle lab and Internet hub.

Learning avenue is made available to students and teachers through the Centre for E-Learning (CEL). A virtual lab aids in the creation of e-content and allows students to practice programming codes and participate in assignments, which has advanced the Teaching-Learning process.

File Description	Documents
Provide link for webpage describing ICT enabled tools including online resources for effective teaching and learning process	<a href="https://kessc.edu.in/centre-for-e-learning-training/">https://kessc.edu.in/centre-for-e-learning-training/</a>
Upload any additional information	<a href="#">View File</a>

### 2.3.3 - Ratio of students to mentor for academic and other related issues

#### 2.3.3.1 - Number of mentors

63

File Description	Documents
Upload year-wise number of students enrolled and full-time teachers on roll	<a href="#">View File</a>
Circulars with regard to assigning mentors to mentees	<a href="#">View File</a>

#### 2.3.4 - Preparation and adherence to Academic Calendar and Teaching Plans by the institution

Preparation of academic calendar is an important exercise that is carried out before the commencement of Academic Year. The approved academic calendar is displayed on all the departmental notice boards and made available on the institution's website. The academic calendar includes college reopening and closing dates, internal and external examination dates, public holidays and vacations, annual day, cultural and sports festivals, workshop and conference dates, sports meets and other events.

Comprehensive teaching plans are prepared at the beginning of each term keeping in line with academic calendar. They are discussed and shared with students to make the teaching-learning process effective.

The Principal and Heads of the department monitor the process of Academic planning, execution and the events therein and provide the necessary information at regular intervals to the staff and students through meetings and regular reporting systems.

This entire process is monitored by IQAC which ensures adherence to the academic calendar and teaching plan in consultation with heads of the department, committees and associations. Regular meetings with Staff, IQAC Committee, Examination Committee and Heads of Departments are held, to plan and ensure compliance with the academic schedule.

File Description	Documents
Upload the Academic Calendar and Teaching Plans during the year	<a href="#">View File</a>

#### 2.4 - Teacher Profile and Quality

##### 2.4.1 - Number of full-time teachers against sanctioned posts during the year

63

File Description	Documents
Year-wise full-time teachers and sanctioned posts for the year	<a href="#">View File</a>
List of the faculty members authenticated by the Head of HEI	<a href="#">View File</a>
Any additional information	No File Uploaded

#### 2.4.2 - Number of full-time teachers with PhD/ D.M. / M.Ch. / D.N.B Super-Specialty / DSc / DLitt during the year

30

File Description	Documents
List of number of full-time teachers with PhD./ D.M. / M.Ch. / D.N.B Super-Specialty / D.Sc. / D.Litt. and number of full-time teachers for 5 years	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

#### 2.4.3 - Total teaching experience of full-time teachers in the same institution: (Full-time teachers' total teaching experience in the current institution)

571

File Description	Documents
List of teachers including their PAN, designation, Department and details of their experience	<a href="#">View File</a>
Any additional information	No File Uploaded

### 2.5 - Evaluation Process and Reforms

#### 2.5.1 - Number of days from the date of last semester-end/ year- end examination till the declaration of results during the year

42

File Description	Documents
List of Programmes and the date of last semester-end / year-end examinations and the date of declaration of result	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

### 2.5.2 - Number of students' complaints/grievances against evaluation against the total number who appeared in the examinations during the year

104

File Description	Documents
Upload the number of complaints and total number of students who appeared for exams during the year	<a href="#">View File</a>
Upload any additional information	No File Uploaded

### 2.5.3 - IT integration and reforms in the examination procedures and processes including Continuous Internal Assessment (CIA) have brought in considerable improvement in the Examination Management System (EMS) of the Institution

The Institution's transparent IT integrated examination and assessment system has brought considerable improvement in the examination management. The system is upgraded from time to time to ensure an error-free examination system and addressing students' grievances.

Continuous Internal Assessment (CIAs) accounts for 40% weightage of the final grade. It includes 20 marks for internal test, 15 marks for assignments/projects/field work, 5 marks for class conduct and attendance in the respective course. It keeps the students engaged, evaluate and monitor their academic performance on regular basis.

The Examination Management System is fully automated and has software like MKCL for efficient and timely management of the examination. IT integration is ensured at every stage from filling of form, payment of fees, paper setting, conduct of examinations, evaluation, till result declaration. An additional credit system is introduced in the interest of the students. CCTV cameras are installed at strategic places. Upgraded machinery is in place for

printing question papers and marksheets. At the end of programme, a comprehensive marksheet containing credits for all semesters, additional credits for value added credit courses, CGPA, attendance and final grade is issued to the students.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional Information	Nil

## 2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme Outcomes and Course Outcomes for all Programmes offered by the institution are stated and displayed on the website and communicated to teachers and students

Institution has well stated Programme Outcomes (POs), Programme Specific Outcomes (PSOs), and Course Outcomes (COs) for all Programmes offered keeping in line with Blooms Taxonomy. At the time of admissions students are made aware of POs, PSOs and COs of programmes to select appropriate programmes of their choice. Also, an awareness is created of its importance and implementation in Principal's Address and the orientation programme - Deeksharambh. COs are communicated by teachers during their classroom interaction and it is shared to students along with the syllabus.

Workshops and Seminars are organised by the institution to upgrade teachers understanding on Outcome-Based Education (OBE) keeping in line with NEP.

POs, PSOs and COs are first discussed in the departmental meetings followed by elaborate discussion in the Board of Studies before finalizing at Academic council meetings.

The hard copy of the Syllabus including POs, PSOs and COs is made available at the library and soft copy is available on the website for easy reference. Suggestions and recommendations are also invited from experts on time to time for future courses of action.

File Description	Documents
Upload COs for all courses (exemplars from the Glossary)	<a href="#">View File</a>
Upload any additional information	No File Uploaded
Link for additional Information	Nil

#### 2.6.2 - Attainment of Programme Outcomes and Course Outcomes as evaluated by the institution

Direct and Indirect methods are followed for measuring the level of attainment of POs, PSOs and COs.

Academic performance of the learners is measured by the examination committee with the help of summative and formative evaluation mechanisms under the direct method. Under formative evaluation, Continuous Internal Assessment of 40 marks is done through internal test, projects, presentation, viva-voce, field visits, practical's etc. and summative evaluation of 60 marks is done through semester end examination. These help to measure the level of attainment of course outcomes.

Under indirect methods, participation of learners in curricular, co-curricular and extracurricular activities are measured through record and observation techniques. Attainment of PSOs is ensured by Head of the departments through organizing events and competitions, keeping in mind their programme objectives. Clubs and associations of Department, tie-ups, and MOUs with professional bodies widen the horizon fulfilling the PSOs.

Attainment of POs are in line with attainment of COs and PSOs. The head of institution along with the Head of departments makes continuous efforts to ensure attainment of COs and PSOs which thereby ensures attainment of POs. Feedback of students, alumni surveys and feedback from employers also helps to measure attainment of POs.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional Information	Nil

### 2.6.3 - Pass Percentage of students

#### 2.6.3.1 - Total number of final year students who passed in the examinations conducted by Institution

1927

File Description	Documents
Upload list of Programmes and number of students appear for and passed in the final year examinations	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Paste link for the annual report	<a href="https://kessc.edu.in/wp-content/uploads/2022/12/Annual-Examination-Report.pdf">https://kessc.edu.in/wp-content/uploads/2022/12/Annual-Examination-Report.pdf</a>

### 2.7 - Student Satisfaction Survey

#### 2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire). Results and details need to be provided as a weblink

<https://kessc.edu.in/student-satisfaction-survey-2/>

### RESEARCH, INNOVATIONS AND EXTENSION

#### 3.1 - Promotion of Research and Facilities

3.1.1 - The institution's research facilities are frequently updated and there is a well-defined policy for promotion of research which is uploaded on the institutional website and implemented

Recognising the importance of research for any institution the KESSC Research Advisory Committee has drafted a comprehensive policy for the promotion of research which falls into two parts dealing with:

1. The promotion of research under autonomy for introducing research based academic programmes such as Master's Degree programme by Research and Ph.D.

2. The promotion of research activities.

The Policy aims to promote a research culture among teachers and students for which the centre has appointed a research advisor to guide students and teachers in writing research papers. To further this purpose, all faculties are encouraged to complete their Ph.D. for which incentives are given. They are also encouraged to pursue

international studies, and major and minor research projects.

The responsibilities of the KESSC Research Centre are to facilitate quality research and innovative research practices, monitor the activities and progress of research scholars; maintain ethical practices in research; conduct plagiarism tests; organise workshops, seminars, webinars, conferences, and students' research conferences.

Incentives are given to research guides for guiding Ph.D. scholars. Furthermore, faculties are given incentives for publishing papers in quality journals, and for receiving grants for programmes and awards from funding agencies.

These initiatives ensure that the research culture flourishes.

File Description	Documents
Upload the Minutes of the Governing Council/ Syndicate/Board of Management related to research promotion policy adoption	<a href="#">View File</a>
Provide URL of policy document on promotion of research uploaded on the website	<a href="https://kessc.edu.in/policy-for-promotion-of-research/#">https://kessc.edu.in/policy-for-promotion-of-research/#</a>
Any additional information	<a href="#">View File</a>

### 3.1.2 - The institution provides seed money to its teachers for research

#### 3.1.2.1 - Seed money provided by the institution to its teachers for research during the year (INR in lakhs)

0.4

File Description	Documents
Minutes of the relevant bodies of the institution regarding seed money	<a href="#">View File</a>
Budget and expenditure statements signed by the Finance Officer indicating seed money provided and utilized	<a href="#">View File</a>
List of teachers receiving grant and details of grant received	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

### 3.1.3 - Number of teachers who were awarded national / international fellowship(s) for advanced studies/research during the year

0

File Description	Documents
e-copies of the award letters of the teachers	No File Uploaded
List of teachers and details of their international fellowship(s)	<a href="#">View File</a>
Any additional information	No File Uploaded

### 3.2 - Resource Mobilization for Research

#### 3.2.1 - Grants received from Government and Non-Governmental agencies for research projects, endowments, Chairs during the year (INR in Lakhs)

5.34

File Description	Documents
e-copies of the grant award letters for research projects sponsored by non-governmental agencies/organizations	<a href="#">View File</a>
List of projects and grant details	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

#### 3.2.2 - Number of teachers having research projects during the year

15

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional Information	Nil
List of research projects during the year	<a href="#">View File</a>

#### 3.2.3 - Number of teachers recognised as research guides

4

File Description	Documents
Upload copies of the letter of the university recognizing teachers as research guides	<a href="#">View File</a>
Institutional data in Prescribed format	<a href="#">View File</a>

### 3.2.4 - Number of departments having research projects funded by Government and Non-Government agencies during the year

8

File Description	Documents
Supporting document from Funding Agencies	<a href="#">View File</a>
Paste link to funding agencies' website	Nil
Any additional information	<a href="#">View File</a>

### 3.3 - Innovation Ecosystem

3.3.1 - Institution has created an ecosystem for innovations and creation and transfer of knowledge supported by dedicated centres for research, entrepreneurship, community orientation, incubation, etc.

An eco-system has been created in the institution to promote innovation, transfer of knowledge and entrepreneurship. As part of this ecosystem, Centre of Innovation, Incubation and Entrepreneurship (CIIE) has been set up for nurturing business ideas from the students and to develop entrepreneurial qualities among the students for their own ventures. Students are provided a platform to interact with pioneering entrepreneurs excelling in various fields. Following activities are conducted to provide inspiration and exposure to students

- Webinars / seminars related to entrepreneurship by eminent people from the industry
- Workshops / Panel discussions on entrepreneurship
- Contest related to Entrepreneurship and start-ups
- Interactive sessions
- Successful Alumni entrepreneurs are invited to share their

## experiences

- Mentoring is received from our MOU partners

The institution also conducts Webinars/seminars on Intellectual Property Rights (IPR) and patenting the ideas. The college is committed to provide infrastructure, technical support, and mentoring to the students.

Other initiatives for creation and transfer of knowledge include support and motivation for Research by teachers and students. College has recognized Research Centre and organises programs which provide opportunities to learn about latest developments. Students and Teachers are encouraged to actively involved in various activities such as webinars, workshops, quizzes, talks, writing research papers.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil

### 3.3.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR), Entrepreneurship and Skill Development during the year

26

File Description	Documents
Report of the events	<a href="#">View File</a>
List of workshops/seminars conducted during the year	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

### 3.4 - Research Publications and Awards

**3.4.1 - The Institution ensures implementation of its Code of Ethics for Research uploaded in the website through the following: Research Advisory Committee Ethics Committee Inclusion of Research Ethics in the research methodology course work Plagiarism check through authenticated software**

**B. Any 3 of the above**

File Description	Documents
Code of Ethics for Research, Research Advisory Committee and Ethics Committee constitution and list of members of these committees, software used for plagiarism check	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

### 3.4.2 - Number of PhD candidates registered per teacher (as per the data given with regard to recognized PhD guides/ supervisors provided in Metric No. 3.2.3) during the year

#### 3.4.2.1 - Number of PhD students registered during the year

02

File Description	Documents
URL to the research page on HEI website	<a href="https://kessc.edu.in/wp-content/uploads/2022/12/IMG-20221223-WA0007.jpg">https://kessc.edu.in/wp-content/uploads/2022/12/IMG-20221223-WA0007.jpg</a>
List of PhD scholars and details like name of the guide, title of thesis, and year of registration	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

### 3.4.3 - Number of research papers per teacher in CARE Journals notified on UGC website during the year

0.35

File Description	Documents
List of research papers by title, author, department, and year of publication	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

### 3.4.4 - Number of books and chapters in edited volumes / books published per teacher during the year

0.11

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://kesacin-my.sharepoint.com/:b:/g/personal/dc_kessc_edu_in/EbP5iP_WbRFqvF4Dr9F0uwB8kOfIlgSa4MK3XeFcTbzisw?e=ebwuf3">https://kesacin-my.sharepoint.com/:b:/g/personal/dc_kessc_edu_in/EbP5iP_WbRFqvF4Dr9F0uwB8kOfIlgSa4MK3XeFcTbzisw?e=ebwuf3</a>

### 3.4.5 - Bibliometrics of the publications during the year based on average Citation Index in Scopus/ Web of Science/PubMed

#### 3.4.5.1 - Total number of Citations in Scopus during the year

0

File Description	Documents
Any additional information	No File Uploaded
Bibliometrics of the publications during the year	<a href="#">View File</a>

### 3.4.6 - Bibliometrics of the publications during the year based on Scopus/ Web of Science – h-Index of the University

#### 3.4.6.1 - h-index of Scopus during the year

1

File Description	Documents
Bibliometrics of publications based on Scopus/ Web of Science - h-index of the Institution	<a href="#">View File</a>
Any additional information	No File Uploaded

### 3.5 - Consultancy

#### 3.5.1 - Revenue generated from consultancy and corporate training during the year (INR in lakhs)

4.23

File Description	Documents
Audited statements of accounts indicating the revenue generated through consultancy and corporate training	<a href="#">View File</a>
List of consultants and revenue generated by them	<a href="#">View File</a>
Any additional information	No File Uploaded

### 3.5.2 - Total amount spent on developing facilities, training teachers and clerical/project staff for undertaking consultancy during the year

0

File Description	Documents
Audited statements of accounts indicating the expenditure incurred on developing facilities and training teachers and staff for undertaking consultancy	<a href="#">View File</a>
List of training programmes, teachers and staff trained for undertaking consultancy	No File Uploaded
List of facilities and staff available for undertaking consultancy	No File Uploaded
Any additional information	No File Uploaded

### 3.6 - Extension Activities

3.6.1 - Extension activities carried out in the neighbourhood sensitising students to social issues for their holistic development, and the impact thereof during the year

The college encouraged students to undertake numerous extension and outreach activities. Many were assured of good health through its outreach activities like Covid-19 vaccination, blood donation and pulse polio drives. A health checkup camp at Tivri village identified many health problems among the inhabitants. Distributing Vitamin D sachets to Class IV employees of the college created awareness about the importance of this vital vitamin.

Activities like "Rise Against Hunger," distributing food, collecting and distributing necessary items to the deprived, visiting old age homes and orphanages to spread the cheer, were conducted for the

socially and financially disadvantaged. Sewing machines and rocket chulhas were distributed to women to give them financial independence and a healthier life-style.

Imparting digital literacy, creating worksheets on Mathematics for children and learning sign language to communicate with hearing impaired were the institution's educational initiatives.

Environmental consciousness was developed among students through beach and statue cleaning drives, installing a waste pit, planting trees, distributing paper bags, and holding rallies for waste segregation.

A road safety activity and a street play "United Way Mumbai," made citizens aware of the importance of these aspects in their daily lives.

These activities have led to the holistic development of students.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil

### 3.6.2 - Number of awards and recognition received by the Institution, its teachers and students for extension activities from Government / Government-recognised bodies during the year

10

File Description	Documents
Number of awards for extension activities in during the year	<a href="#">View File</a>
e-copy of the award letters	<a href="#">View File</a>
Any additional information	No File Uploaded

### 3.6.3 - Number of extension and outreach programmes conducted by the institution through NSS/NCC/Red Cross/YRC, etc. during the year (including Government-initiated programmes such as Swachh Bharat, AIDS Awareness, and Gender Sensitization and those organised in collaboration with industry, community and NGOs)

36

File Description	Documents
Reports of the events organized	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

### 3.6.4 - Number of students participating in extension activities listed in 3.6.3 during the year

1428

File Description	Documents
Reports of the events	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

### 3.7 - Collaboration

#### 3.7.1 - Number of collaborative activities during the year for research/ faculty exchange/ student exchange/ internship/ on-the-job training/ project work

12

File Description	Documents
Copies of documents highlighting collaboration	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

#### 3.7.2 - Number of functional MoUs with institutions of national and/or international importance, other universities, industries, corporate houses, etc. during the year (only functional MoUs with ongoing activities to be considered)

13

File Description	Documents
e-copies of the MoUs with institution/ industry/ corporate house	<a href="#">View File</a>
Details of functional MoUs with institutions of national, international importance, other institutions etc. during the year	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

### INFRASTRUCTURE AND LEARNING RESOURCES

#### 4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching-learning, viz., classrooms, laboratories, computing equipments, etc.

The college has a campus area of 1,15,000 sq. ft. There are two buildings with 54 ICT enabled classrooms having Wi-Fi connectivity and LCD projectors.

There are 6 labs (213 computers), an internet hub (14 computers), a kindle lab (10 kindle readers), an electronics lab, a geography lab, a commerce lab and a media lab (10 computers) with a state-of-the-art studio. Two new computer labs in the annexe are added. The college has 6 (4 newly added) conference rooms and 3 ICTenabled auditoriums with seating capacities of 72, 110 and about 500. There is a multipurpose hall with a capacity of 120 people. There is a separate research centre to inculcate research aptitude among students and teachers. There are 12 Knowledge Dissemination Boards (KDB) to keep students updated about current affairs and upcoming events. Notice Boards - both fixed and movable, are also there in both buildings. There are facilities such as wheelchair and ramps for easy movement of physically challenged students, KIBO (a multilingual assistive technology for inclusive education of the visually a language lab for assisting vernacular medium students and a counselling centre to ensure emotional and mental well-being.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil

4.1.2 - The institution has adequate facilities for cultural activities, yoga, sports and games (indoor and outdoor) including gymnasium, yoga centre, auditorium etc.)

### Sports

The college premises include 40,000 sq. ft. ground with Astroturf, adequate lighting and demarcation of spaces for athletics, cricket, football, volleyball etc. A fully air-conditioned Gymkhana of 3000 sq. ft. is equipped with modern gym equipment for weightlifting and power lifting practice. Equipment for cricket, football, volleyball, badminton, carom, chess, table tennis, boxing and athletics are available in Gymkhana. On an average 44 students utilised the facilities at ground and Gymkhana daily. 2 Physical Directors and 6

coaches are appointed.

### Cultural

A multi-purpose hall of 2500 sq. ft., an auditorium of 6000 sq. ft. (500 seating capacity), 2 mini auditoriums of 2000 sq. ft. (110 seating capacity) and 1000 sq. ft. (70 seating capacity) for conducting practice sessions, cultural events, workshops and seminars is available. A cultural room has a drum set and a guitar. All expenses related to participation in cultural events - local as well as national - are borne by the college. The college has a well-equipped 1200 sq. ft. media lab with MAC computers, cameras, audio system, audio and video recording and editing software. A director and a choreographer to train the students for drama and dance are appointed.

File Description	Documents
Geotagged pictures	<a href="#">View File</a>
Upload any additional information	No File Uploaded
Paste link for additional information	<a href="https://kesacin-my.sharepoint.com/:b:/g/personal/dc_kessc_edu_in/Ee06avnBJr1Hu2K7eH3Phi4B0ztjmmrtBfB3GxpTEggf6g?e=XhejAz">https://kesacin-my.sharepoint.com/:b:/g/personal/dc_kessc_edu_in/Ee06avnBJr1Hu2K7eH3Phi4B0ztjmmrtBfB3GxpTEggf6g?e=XhejAz</a>

#### 4.1.3 - Number of classrooms and seminar halls with ICT-enabled facilities

58

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	<a href="#">View File</a>

#### 4.1.4 - Expenditure for infrastructure augmentation, excluding salary, during the year (INR in Lakhs)

47.55

File Description	Documents
Upload audited utilization statements	<a href="#">View File</a>
Details of Expenditure, excluding salary, during the years	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

## 4.2 - Library as a Learning Resource

### 4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The library is fully automated using ILMS namely SLIM21 (System for Library Information Management) developed by Algorhythms Consultants Pvt. Ltd., Pune since 2015. Latest SLIM 21 version is 3.8.0. The library is using the modules namely Acquisition, Cataloguing, Circulation, Serial Control, OPAC, WebOPAC, and VIZLOG (Library Visitor).

Functions carried under various modules are:

#### Acquisition:

- Requisitions for acquisition
- Order processing
- Master files such as currency, vendors, publishers etc.
- Reports

Cataloguing: is based on AACR2 and used for both print and non-print materials.

- Cataloguing of multilingual collection.

Circulation: is based on defined lending rules and fine policy of the library.

- Issue, return, reissue
- Print transaction report for a borrower

#### Serial Control:

- Subscription records of journals
- Tracking receipts and non-receipts of issues
- Cataloguing of journals
- Accessioning of bound volumes

**Web OPAC: available 24x7**

- Display of latest 10 items arrived
- Users can login their account and search, view their loans and renew the books

**VIZLOG: Calculation of footfall in the library**

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil

**4.2.2 - Institution has access to the following: e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access to e-resources**

**A. Any 4 or more of the above**

File Description	Documents
Details of subscriptions like e-journals, e-books, e-ShodhSindhu, Shodhganga membership	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>

**4.2.3 - Expenditure on purchase of books/ e-books and subscription to journals/e-journals during the year (INR in lakhs)**

**19.18**

File Description	Documents
Audited statements of accounts	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	<a href="#">View File</a>

**4.2.4 - Usage of library by teachers and students (footfalls and login data for online access)**

**4.2.4.1 - Number of teachers and students using the library per day during the year**

315

File Description	Documents
Upload details of library usage by teachers and students	<a href="#">View File</a>
Any additional information	No File Uploaded

### 4.3 - IT Infrastructure

4.3.1 - Institution has an IT policy covering Wi-Fi, cyber security, etc. and has allocated budget for updating its IT facilities

The Internet/Wi-Fi facility is updated and renewed every year and the maintenance is taken care of through Annual Maintenance Contract (AMC). College has centralised leased line internet connection with bandwidth of 150 mbps. There are 25 Sophos routers installed to make a fully networked campus.

College uses Sophos firewall to prevent illegal access of internet. Rules, regulations and guidelines for proper usage and maintenance of the technological assets are displayed to ensure their ethical and acceptable use and assure safety and security of data and products.

College has 56 licensed Zoom accounts for smooth online teaching-learning process and MKCL examination server for online examination. The official domain of the institution is 'kessc.edu.in' for internal communication, data and resource sharing. Separate budget is allocated for updating IT facilities.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://kessc.edu.in/it-policy/">https://kessc.edu.in/it-policy/</a>

### 4.3.2 - Student - Computer ratio

Number of Students	Number of Computers
6496	237

File Description	Documents
Upload any additional information	<a href="#">View File</a>

#### 4.3.3 - Bandwidth of internet connection in the Institution and the number of students on campus

A. 750 Mbps

File Description	Documents
Details of bandwidth available in the Institution	<a href="#">View File</a>
Upload any additional information	No File Uploaded

#### 4.3.4 - Institution has facilities for e-content development: Facilities available for e-content development Media Centre Audio-Visual Centre Lecture Capturing System (LCS) Mixing equipments and software for editing

B. Any three of the above

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil
List of facilities for e-content development (Data Template)	<a href="#">View File</a>

#### 4.4 - Maintenance of Campus Infrastructure

##### 4.4.1 - Expenditure incurred on maintenance of physical and academic support facilities, excluding salary component, during the year (INR in lakhs)

29.88

File Description	Documents
Audited statements of accounts	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities – classrooms, laboratory, library, sports complex, computers, etc.

There are broadly two types of facilities involving the instruments, equipment, furniture and fixtures in the college:

1. Those which are major and for common utility like the electrical appliances in the college office, classrooms, corridors and common passages, the principal's room etc.
2. Those with the individual departments like laboratory instruments, gadgets, tools, equipment etc.

Standard Operating Procedures (SOPs) for repairs and maintenance and for upgrading the infrastructure and support facilities are well prescribed by the college administration to ensure optimum utilisation. The established SOPs are ISO 9001:2015 certified by qualified auditors annually.

Provision for the annual maintenance contracts for all major equipment, instruments and furniture and fixtures is made every year in the budget. The AMC for major instruments etc. are awarded to service providers on the basis of a transparent policy for the same.

Prior booking of auditoriums and multipurpose hall with date and timing is made for their optimum utilization. Classroom for conducting an event is allocated with prior permission and the event in-charge takes the responsibility of ensuring cleanliness of the class.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	<a href="https://kessc.edu.in/maintenance-policy/">https://kessc.edu.in/maintenance-policy/</a>

## STUDENT SUPPORT AND PROGRESSION

### 5.1 - Student Support

#### 5.1.1 - Number of students benefitted by scholarships and freeships provided by the Government during the year

127

File Description	Documents
Upload self-attested letters with the list of students receiving scholarships	<a href="#">View File</a>
Upload any additional information	No File Uploaded

**5.1.2 - Number of students benefitted by scholarships and freeships provided by the institution and non-government agencies during the year**

124

File Description	Documents
Upload any additional information	No File Uploaded
Institutional data in prescribed format	<a href="#">View File</a>

**5.1.3 - The following Capacity Development and Skill Enhancement activities are organised for improving students' capabilities Soft Skills Language and Communication Skills Life Skills (Yoga, Physical fitness, Health and Hygiene) Awareness of Trends in Technology**

A. All of the above

File Description	Documents
Link to Institutional website	<a href="https://kessc.edu.in/capacity-building-skills-enhancement-initiatives/">https://kessc.edu.in/capacity-building-skills-enhancement-initiatives/</a>
Details of capability development and schemes	<a href="#">View File</a>
Any additional information	No File Uploaded

**5.1.4 - Number of students benefitted from guidance/coaching for competitive examinations and career counselling offered by the institution during the year**

451

File Description	Documents
Any additional information	No File Uploaded
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	<a href="#">View File</a>

**5.1.5 - The institution adopts the following mechanism for redressal of students' grievances, including sexual harassment and ragging: Implementation of guidelines of statutory/regulatory bodies Creating awareness and implementation of policies with zero tolerance Mechanism for submission of online/offline students' grievances Timely redressal of grievances through appropriate committees**

**A. All of the above**

File Description	Documents
Minutes of the meetings of students' grievance redressal committee, prevention of sexual harassment committee and Anti-ragging committee	<a href="#">View File</a>
Details of student grievances including sexual harassment and ragging cases	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>

## **5.2 - Student Progression**

### **5.2.1 - Number of outgoing students who got placement during the year**

**40**

File Description	Documents
Self-attested list of students placed	<a href="#">View File</a>
Upload any additional information	No File Uploaded

### **5.2.2 - Number of outgoing students progressing to higher education**

489

File Description	Documents
Upload supporting data for students/alumni	<a href="#">View File</a>
Details of students who went for higher education	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

### 5.2.3 - Number of students qualifying in state/ national/ international level examinations during the year

#### 5.2.3.1 - Number of students who qualified in state/ national/ international examinations (e.g.: IIT-JAM/NET/SET/JRF/ GATE /GMAT /CAT/ GRE/ TOEFL/Civil Services/State government examinations) during the year

52

File Description	Documents
Upload supporting data for students/alumni	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

### 5.3 - Student Participation and Activities

#### 5.3.1 - Number of awards/medals for outstanding performance in sports and/or cultural activities at inter-university / state /national / international events (award for a team event should be counted as one) during the year

54

File Description	Documents
e-copies of award letters and certificates	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

#### 5.3.2 - Presence of an active Student Council and representation of students in academic and administrative bodies/committees of the institution

##### The student council

The KES' Shroff College has an active student council with student representation in planning and execution various academic, co-curricular, and extracurricular activities. The council fosters a

cohesive relation between management, teachers, student body and other stakeholders. The student council of the college meets often to organize activities and events under the guidance of their mentors.

#### Student representation in academic and administrative bodies

The student general secretary of the student council represents the College development Committee. The institution believes in the significant role of students in the efficient functioning of the college. Students are also part of various administrative bodies such as the freeship and scholarship committee, library advisory committee, college magazine editorial board and student research cell.

#### Committees, associations and department clubs

All 38 associations and committees which conduct various co-curricular and extra-curricular activities are student-driven bodies. While being part of such bodies, they organized activities and events in hybrid mode such as cultural events namely the Fresher's welcome party, farewell to the final year students and Teacher's Day. Intercollegiate academic event like the student's research conference and college festivals like Annapoorna Day, Gurjari namostute, D-Fest and Chakrawyuha2k22 were organised. The presence of student representatives in these academic and administrative bodies ensures that their activities remain student-focused and their interests and concerns find voice and representation.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil

#### 5.3.3 - Number of sports and cultural events / competitions organised by the institution

85

File Description	Documents
Report of the event	<a href="#">View File</a>
List of sports and cultural events / competitions organised per year	<a href="#">View File</a>
Upload any additional information	No File Uploaded

## 5.4 - Alumni Engagement

5.4.1 - The Alumni Association and its Chapters (registered and functional) contribute significantly to the development of the institution through financial and other support services

The college has a registered 'KES College Alumni' (Ex-students Association) /

Registration no. 2231/2004 GBBSD under the Societies Registration Act, 1860, Mumbai.

The Alumni was established in the year 1998. The Alumni is represented by seven permanent office bearers.

In the academic year 2021-22 the alumnus continued to provide support to the college.

Alumni entrepreneurs were invited by the CII to mentor the students on start ups

Alumni members engaged themselves as guest speakers and are serving members of the college Autonomous Board of Studies, IQAC Full Bench, and the CDC. They served as jury members at various academic and cultural fests.

The institution helps the Alumni by providing employment opportunities as faculty members. 49 students joined KES College Alumni

A national level intercollegiate cultural festival by the name 'Chakrawyuha 2k22' was organized in hybrid mode.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional Information	<a href="https://kesshroffcollege.com/alumni-2/">https://kesshroffcollege.com/alumni-2/</a>

<b>5.4.2 - Alumni's financial contribution during the year</b>	<b>E. &lt;2 Lakhs</b>
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File Description	Documents
Upload any additional information	<a href="#">View File</a>

## GOVERNANCE, LEADERSHIP AND MANAGEMENT

### 6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of an effective leadership in tune with the vision and mission of the Institution

#### VISION

Empowering the youth to build their destiny by moulding their character and respecting their right to learn and power to earn.

#### MISSION

- Educate to sculpt good human beings
- To sensitize students on social issues
- To promote a healthy academic culture in the faculty
- To make the College a centre for a web of activities - academic, social and cultural, a forum for promoting good society
- To enable students to contribute positively to the growth and development of the institution as well as of the nation

The Principal is vested with powers to ensure the proper conduct of academic programmes, research and extension activities. In order to attain vision and mission and to ensure effective governance, the institution has a Governing Body and College Development Committee. A bottom-up approach is followed in the decision-making in departments guided by the Heads/Coordinators. The Principal is the Ex-officio chairperson of committees and associations. Academic, administrative, co-curricular, and extra-curricular activities are executed under the Principal's supervision.

#### Perspective Plans

For the betterment of educational services, the institution has introduced skill-oriented and job enrichment programmes, implement examination reforms, strengthen research, consultancy, innovative practices, bolster extension activities and social outreach

programmes, and increase focus on entrepreneurship development.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional Information	Nil

6.1.2 - Effective leadership is reflected in various institutional practices such as decentralization and participative management

The institution has committed itself to:

Develop the Next Generation Leaders

For the proper functioning of the institute and promotion of participative management, the institute runs on a decentralized management operative process, wherein different committees have been framed by the principal in the governance of the institute. A particular reflection of this practice may be seen in the extensive delegation of authority to the Heads/Coordinators, teachers of the various Departments in the college and students.

A number of committees have been constituted by the principal to run the institute properly and smoothly. Senior members of different faculties head the respective committees. Principal along with the faculty and the staff are being involved in the process of decision making and its implementation

The Multimedia and Mass Communication department of the college conducted Tedx event on 12th May 2022. The success was a result of decentralization and participative management, the principal of the college working as the patron of that academic event, delegated powers to various committees and subcommittees. The activities included the registration of audiences, hospitality, technical assistance, maintaining the logistics and felicitation of guests which were successfully done through participative roles of various staff members of different department

File Description	Documents
Upload strategic plan and deployment documents on the website	<a href="#">View File</a>
Upload any additional information	No File Uploaded
Paste link for additional Information	Nil

## 6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ Perspective plan has been clearly articulated and implemented

The institution believes in implementing cafeteria approach to enrich, strategize and deploy the plan to offer value education to students. In order to achieve this, the institution design, develop and implement curricula of various value added courses using dynamic and responsive processes, in tune with the needs of the global industry and economy. Certificate courses offer greater flexibility and exposure as compared to the conventional teaching methods. College provides concentrated classes, delivered in a cost-effective and convenient way to enhance the practical skills of students. Department of Information Technology in collaboration with TCS ION runs over half a dozen certificate courses like Machine Learning for Real World Application, Applied Cloud Computing, Big Data on Cloud, Practical Approach to Cyber Security and Department of Humanities offers courses on various languages like Spanish, French.

The certificate courses belong to different areas, from Finance to Waste Recycling. The students are free to choose any certificate course they wish to learn and are even offered credits per course. Most certificate courses have duration of three months and the students can choose from the list of ninety-five courses.

File Description	Documents
Strategic Plan and deployment documents on the website	<a href="#">View File</a>
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the various institutional bodies is effective and efficient as visible from the policies, administrative set-up, appointment and service rules, procedures, etc.

The institution believes in implementing cafeteria approach to enrich, strategize and deploy the plan to offer value education to students. In order to achieve this, the institution design, develop and implement curricula of various value added courses using dynamic and responsive processes, in tune with the needs of the global industry and economy. Certificate courses offer greater flexibility and exposure as compared to the conventional teaching methods. College provides concentrated classes, delivered in a cost-effective and convenient way to enhance the practical skills of students. Department of Information Technology in collaboration with TCS ION runs over half a dozen certificate courses like Machine Learning for Real World Application, Applied Cloud Computing, Big Data on Cloud, Practical Approach to Cyber Security and Department of Humanities offers courses on various languages like Spanish, French.

The certificate courses belong to different areas, from Finance to Waste Recycling. The students are free to choose any certificate course they wish to learn and are even offered credits per course. Most certificate courses have duration of three months and the students can choose from the list of ninety-five courses.

File Description	Documents
Paste link to Organogram on the institution webpage	<a href="https://kessc.edu.in/wp-content/uploads/2021/07/12.pdf">https://kessc.edu.in/wp-content/uploads/2021/07/12.pdf</a>
Upload any additional information	No File Uploaded
Paste link for additional Information	Nil

**6.2.3 - Implementation of e-governance in areas of operation: Administration Finance and Accounts Student Admission and Support Examination**

**A. All of the above**

File Description	Documents
ERP (Enterprise Resource Planning) Document	<a href="#">View File</a>
Screen shots of user interfaces	<a href="#">View File</a>
Details of implementation of e-governance in areas of operation	<a href="#">View File</a>
Any additional information	No File Uploaded

### 6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non-teaching staff and avenues for their career development/ progression

#### Welfare measures for Teaching Staff:

- Medi-claim for unaided faculty
- Seed money for minor research to unaided teaching staff
- AC Staff room, microwave oven, refrigeration and drinking water cooler
- International Exposure to faculty for presenting research papers in conferences organized outside India
- Faculty can avail duty leave for doctoral committee meeting, thesis submission and viva voce examination pertaining to M.Phil. and Ph.D.
- Financial support to faculty for staff training, skill upgradation, attending conferences, workshops, FDPs, refresher and orientation courses.
- The annual increment for faculty and staff based on career advancement scheme.
- Increment on the successful completion of PhD.
- Monetary incentives of Rs. 25,000 on completion of PhD.
- Paid maternity leave
- The annual increment for faculty based on career advancement scheme
- Celebration of 'Sadbhavana Diwas'
- Organizing Group Dynamic Programme
- Organizing Health Check ups
- Separate cabin/cubicle with a separate desktop with Wi-Fi facility
- Pantry facility

#### Welfare measures for Non-teaching Staff:

- Interest-Free loan to non-teaching staff
- Medi-claim for unaided faculty
- Total fee exemption for the ward of class IV employees
- AC office, microwave oven, refrigeration and drinking water cooler
- Organizing Group Dynamic Programme
- Pantry facility

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil

**6.3.2 - Number of teachers provided with financial support to attend conferences / workshops and towards payment of membership fee of professional bodies during the year**

26

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	<a href="#">View File</a>

**6.3.3 - Number of professional development / administrative training programmes organized by the Institution for its teaching and non-teaching staff during the year**

22

File Description	Documents
Reports of the Human Resource Development Centres (UGC HRDC/ASC or other relevant centres)	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>

**6.3.4 - Number of teachers who have undergone online/ face-to-face Faculty Development Programmes during the year: (Professional Development Programmes, Orientation / Induction Programmes, Refresher Courses, Short-Term Course, etc.)**

55

File Description	Documents
Summary of the IQAC report	<a href="#">View File</a>
Reports of the Human Resource Development Centres (UGC ASC or other relevant centers)	<a href="#">View File</a>
Upload any additional information	No File Uploaded

#### 6.4 - Financial Management and Resource Mobilization

##### 6.4.1 - Institution conducts internal and external financial audits regularly

The KES Management has appointed an internal auditor – CA Rohit Vishwakarma and external auditor CA Bharat Desai & Co. Annual financial auditing is done by the internal auditor. The statutory auditor completes the process of statutory audit and assures the institution of various compliances. Apart from the regular systems in place for auditing, Regional Joint Director and the office of Joint Director carry out the audit on a regular basis. All queries raised by these government bodies are duly clarified. No queries remain pending till date.

Books of Accounts are maintained as per norms.

Accounts are maintained under the supervision of Dean, Administration.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil

##### 6.4.2 - Funds / Grants received from non-government bodies, individuals, and philanthropists during the year (not covered in Criterion III and V) (INR in lakhs)

Rs. 90,000

File Description	Documents
Annual statements of accounts	<a href="#">View File</a>
Details of funds / grants received from non-government bodies, individuals, philanthropists during the year	<a href="#">View File</a>
Any additional information	No File Uploaded

#### 6.4.3 - Institutional strategies for mobilisation of funds and the optimal utilisation of resources

##### MOBILISATION OF FUNDS

The College mobilizes funds in the following ways:

- Funds received as grants from the government funding agencies
- The aided section of the college receives funds as grants from the Government - Central or State, UGC and other educational sponsoring agencies to meet the expenses to run the college.

Fee collected from students:

- A comparatively affordable fee is collected from students in both aided and self-financing sections without violating any of the standard norms.
- No capitation fee is collected.
- The collected fee is used to meet the expenditure to run the institution.

##### OPTIMAL UTILISATION OF RESOURCES

- Optimal utilization of resources is achieved by proper planning and budgeting

Need based priorities and areas of common utility are identified while budgeting

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional Information	Nil

#### 6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing quality assurance strategies and processes visible in terms of incremental improvements made during the preceding year with regard to quality (in case of the First Cycle): Incremental improvements made during the preceding year with regard to quality and post-accreditation quality initiatives (Second and subsequent cycles)

#### 1. Exam Reforms- Continuous Assessment through Licensed Software - MKCL

Evaluation, grading and certification rest on examinations which play an important role in the progression of a learner on the learning path. To adapt technology in the examination system college has taken the exams online through a licensed software MKCL Online Exam Portal. The light weight framework made it possible even for rural students having poor bandwidth to complete the exams in a hassle free manner. MKCL's Exam Live made it economically viable for Examining body and students because logistics cost of conducting / appearing for examination was reduced significantly

#### 2. Exam Management System through ERP

The examination is a crucial process in any educational institution. To ensure smooth conduction of examinations college has implemented exam management system. The college has purchased ERP for the smooth functioning of exam work. Now with the help of these systems college is able to create various kinds of examinations on the basis of grades and marks scored by students. It is designed to manage, track and monitor the examination activities of college. The exam management system automates and streamlines the examination schedule, conduction and result declaration process while ensuring 100% accuracy in results.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil

6.5.2 - The institution reviews its teaching-learning process, structures and methodologies of operation and learning outcomes at periodic intervals through its IQAC as per norms

#### 1. Outcome Based Education

Outcome-based education (OBE) - a performance-based approach has emerged as a major reform model in the global education scenario.

The College has adopted OBE that places students at the center of an academic program. Courses are the building blocks of a program. Teaching strategies, learning activities, assessments and resources are designed and organized to help students achieve the learning outcomes. In a constructively aligned program, the courses are carefully coordinated to ensure steady development or scaffolding from the introduction to mastery of the learning outcomes, leading to achievement of the intended POs.

## 2. Department Audit

The college takes academic audit of each department and maintain the quality of education. At the beginning of academic session, each department decides the date of academic audit. The list of External auditors is given to Principal and then she selects any three auditors from the list of five. The report of the audit is then submitted to the IQAC for discussion, suggestion and approval. Due to implementation of such academic audit, it is found out that all departments and committees have been constantly improving their curricular, co-curricular and extra co-curricular performances.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil

**6.5.3 - Quality assurance initiatives of the institution include Regular meeting of the IQAC Feedback collected, analysed and used for improvement of the institution Collaborative quality initiatives with other institution(s) Participation in NIRF Any other quality audit recognized by state, national or international agencies (such as ISO Certification)**

**A. Any 4 or all of the above**

File Description	Documents
Paste the web link of annual reports of the Institution	<a href="https://kessc.edu.in/wp-content/uploads/2022/12/Audited-Financial-statement_compressed.pdf">https://kessc.edu.in/wp-content/uploads/2022/12/Audited-Financial-statement_compressed.pdf</a>
Upload e-copies of accreditations and certification	<a href="#">View File</a>
Upload details of quality assurance initiatives of the institution	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>

## INSTITUTIONAL VALUES AND BEST PRACTICES

### 7.1 - Institutional Values and Social Responsibilities

#### 7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

##### Measures Initiated:

- Compulsory wearing of ID Cards by all students
- Strict implementation of Anti-Ragging
- Extensive surveillance network monitored across the campus
- Representation of Girls in each class monitoring
- Restricted dress code to male and female students which reflects local culture
- Equal opportunities to all individuals irrespective of any gender
- Assuring gender equity in selecting student representatives in IQAC etc.

The institution conducts regular gender equity promotion programs. 13 programs on safety, health, hygiene, cyber security, life skills awareness, campaigns on women safety and gender sensitivity were organized at different levels for the students, faculty and administrators through WDEC, NSS and other departments and associations. Annual gender sensitization action plan taken by the institution.

#### 1) Annual gender sensitization action plan(s)

<https://kessc.edu.in/wdec/>

#### 2) Specific facilities provided for women in terms of

a) Extensive surveillance network monitored across the campus.

Availability of First Aid Box and Doctor on call

b) Formal and informal avenues for counselling male and female students and staff for academic and other issues/problems. Mentor-Mentee meeting held each month to understand and counsel the issues of students

c) Common rooms have been allocated for men and women. Sanitary wending machine and an electrical insulator is installed in women restroom

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional Information	Nil

**7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation: Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power-efficient equipment**

A. Any 4 or All of the above

File Description	Documents
Geotagged Photographs	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

7.1.3 - Describe the facilities in the institution for the management of the following types of degradable and non-degradable waste (within a maximum of 200 words)

**Solid waste management:** The food waste created in the campus is used in the composting bed. The compost is used for gardening. There are separate bins for degradable and non-degradable waste in campus. The waste is collected at waste collection area and scrutinized for segregation. Paper waste from shredder is recycled as handmade paper in the maker space of the college and sold to outside agency for recycling.

**Liquid waste management:** Liquid waste is generated in the wash areas

(bath rooms, toilets) and canteen. Wastewater passes through drains and gets absorbed into the earth midway through the college drainage. Toilet wastewater is managed through passing into the traditional drain.

Biomedical Waste Management: NIL

E-Waste Management Eco-bin is made available to safely dispose off electronic waste, such as batteries and electronic devices.

Hazardous chemicals and radioactive waste management: NIL

#### Waste Recycling System

- REUSE of single side printed papers
- Use of Waste paper for Paper making as an Ecopreneur Skill
- Use of Disposable PET bottles in shredding machine
- REUSE of Crockery to avoid use and throw cutlery.
- MoUs with external agencies to create awareness for waste management
- REUSE of Ballpoint Refill pens
- Green energy campus with solar panels

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	<a href="#">View File</a>
Geotagged photographs of the facilities	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

**7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus**

C. Any 2 of the above

File Description	Documents
Geotagged photographs / videos of the facilities	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

### 7.1.5 - Green campus initiatives include

#### 7.1.5.1 - The institutional initiatives for greening the campus are as follows:

1. Restricted entry of automobiles
2. Use of bicycles/ Battery-powered vehicles
3. Pedestrian-friendly pathways
4. Ban on use of plastic
5. Landscaping

A. Any 4 or All of the above

File Description	Documents
Geotagged photos / videos of the facilities	<a href="#">View File</a>
Various policy documents / decisions circulated for implementation	<a href="#">View File</a>
Any other relevant documents	<a href="#">View File</a>

### 7.1.6 - Quality audits on environment and energy undertaken by the institution

#### 7.1.6.1 - The institution's initiatives to preserve and improve the environment and harness energy are confirmed through the following:

1. Green audit
2. Energy audit
3. Environment audit
4. Clean and green campus recognitions/awards
5. Beyond the campus environmental promotional activities

A. Any 4 or all of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	<a href="#">View File</a>
Certification by the auditing agency	<a href="#">View File</a>
Certificates of the awards received	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

**7.1.7 - The Institution has a disabled-friendly and barrier-free environment: Ramps/lifts for easy access to classrooms and centres Disabled-friendly washrooms Signage including tactile path lights, display boards and signposts Assistive technology and facilities for persons with disabilities: accessible website, screen-reading software, mechanized equipment, etc. Provision for enquiry and information: Human assistance, reader, scribe, soft copies of reading materials, screen reading, etc.**

**A. Any 4 or all of the above**

File Description	Documents
Geotagged photographs / videos of facilities	<a href="#">View File</a>
Policy documents and brochures on the support to be provided	<a href="#">View File</a>
Details of the software procured for providing assistance	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

**7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e. tolerance and harmony towards cultural, regional, linguistic, communal, socio-economic and other diversities (within a maximum of 200 words).**

**Inclusive environment in an educational institution means providing holistic development to students as well as employees, accepting and being able to live harmoniously in diversified cultural environment. Our college has always preached and followed the values of dignity, respect and justice to all its stakeholders. Equal treatment is given to all the employees of the organization. The vision of the institution also imparts the same values.**

In the academic year 2021-22, departments, committees and associations of the college conducted various activities like Ashadi Ekadashi, Samajprobodhan Sohala, Aaj ke Gandhi Saptah, Swachata Drive, Kavya Vachan Competition, Hindi Divas, Tulsidas Jayanti Prashnottari Pratiyogita, Gurjari Namostute and many more- all these activities aimed and succeeded in motivating students to imbibe the tenets of inclusive growth. The respective diversities get melted while conducting these activities. It becomes a learning experience for the students as well. These activities inspire the students to respect diversity and inculcate value system in them. The activities performed by different associations are able to imbibe the values of togetherness and social amity within students. There is a deep-seated harmony in the overall functioning of the college.

Overall, 27 activities were organized.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	<a href="#">View File</a>

7.1.9 - Sensitization of students and employees of the institution to constitutional obligations: values, rights, duties and responsibilities of citizens:

College instils values in students as they are the future of the country. In the academic year 2021-22, the students were inspired by various programs that were timely organized by the institution for the promotion of constitutional values, rights and duties. Celebration of important days like 15th August and 26th January were aimed to familiarize the students and employees about fundamental duties and rights and instil patriotism. Events like Talk on Gandhiji, Quiz competition on Indian Constitution, RBI Kehta Hai, Talk on Democracy, Road Safety and Human Rights Webinar, Youthopinion were conducted which aimed at highlighting the constitutional spirit of liberty, equality, justice and fraternity. The college organized training sessions for youth against COVID. As an attempt to develop ethics in students, talk on Role of Youth in Stopping Corruption was also organized. College believes in inculcating the responsibility of students in participating in election process and hence organized a Voter Id Session and Webinar on Responsibilities and Duties of Good Citizen. Events like Celebration of Birth Anniversary of Leaders of the Nation inspired the students to fulfil their duty of being a part of sovereign nation.

**Overall, 26 activities were organized for promotion of constitutional values, rights and duties.**

File Description	Documents
Details of activities that inculcate values necessary to transform students into responsible citizens	<a href="#">View File</a>
Any other relevant information	No File Uploaded

**7.1.10 - The institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic sensitization programmes in this regard: The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff Annual awareness programmes on the Code of Conduct are organized**

**A. All of the above**

File Description	Documents
Code of Ethics - policy document	<a href="#">View File</a>
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programmes, etc. in support of the claims	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

**7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals**

**Following national and international days were observed by various clubs and associations of the institution:**

- World Environment Day
- Quiz on Ocean Day
- Statistics Day
- Digital Literacy Week
- World Population Day
- Bank Nationalization Day

- International Yoga Day
- Kargil Vijay Diwas Celebration
- International Tiger Day
- August Kranti Din
- International Day of World's Indigenous Peoples
- International Youth Day
- Independence Day
- World Humanitarian Day
- Teachers Day
- International Day of Charity
- Teachers Day Celebration
- Hindi Diwas Celebration
- World Democracy Day
- International Day for the Prevention of Ozone Layer
- Amazon Rainforest Day
- Zero Emission Day
- International Day of Non-Violence
- Observing International Week of Non-Violence
- World Mental Health Day
- World Students' Day
- International Day of Climate Action
- Celebrating Rashtriya Ekta Divas
- National Mathematics Day Quiz
- National Level Quiz on National Youth Day
- Essay Writing Competition on Vishva Hindi Divas
- National Voters' Day
- Republic Day Celebration by NCC
- Talk on World Consumer Rights Day
- Talk on World Day of Social Justice
- Crossword Search on World Wildlife Day
- World Happiness Day
- Video Clip Making Competition on World Water Day
- Martyrs' Day
- Ambedkar Jayanti

File Description	Documents
Annual report of the celebrations and commemorative events for during the year	<a href="#">View File</a>
Geotagged photographs of some of the events	<a href="#">View File</a>
Any other relevant information	No File Uploaded

## 7.2 - Best Practices

7.2.1 - Provide the weblink on the Institutional website regarding the Best practices as per the prescribed format of NAAC

### 1. Title of the Practice No.1:

Students' Research Conference

### 2. Objectives of the Practice

To develop experiential learning and scientific temperament towards research

### 3. The context

The Research Centre of the College organizes Student Research Conference to inculcate research culture amongst students

### 4. The Practice

Awards- Best Paper Award and Cash prize.

Participants: 268

### 5. Evidence of Success

Students develop research aptitude, critical thinking and presentation skills with confidence.

### 6. Problems Encountered and Resources Required

The students from vernacular backgrounds find it challenging to engage themselves in research activities.

=====

### 1. Title of Practice No.2:

Vidyotejak- Exemption in the Fees Due to Pandemic (Covid-19) and Scholarship to meritorious students

### 2. Objectives of the Practice

- To empower financially deprived students
- To provide equal opportunity to all.

### 3.The context

KES Management provides exemption in the fees due to Covid-19 pandemic and award scholarship to emancipate economically marginalized students.

### 4. The Practice

Financially weak students and toppers are identified across all the programs.

Fees exempted: 17,58,049/-

Scholarship Amount : 2,77,500/-

### 5. Evidence of Success:

This practice enables students to avail regular education without confronting a gap in their academic year.

### 6. Problems Encountered and Resources Required

It was challenging to identify genuine economically deprived students.

File Description	Documents
Best practices in the Institutional website	<a href="https://kessc.edu.in/wp-content/uploads/2023/01/Best-Practicess-2021-22.pdf">https://kessc.edu.in/wp-content/uploads/2023/01/Best-Practicess-2021-22.pdf</a>
Any other relevant information	<a href="https://kesacin-my.sharepoint.com/:b:/g/personal/c7_kessc_edu_in/EZIOPK2xRnBNruVFCsT2VRQBdK18QigS9ofq6cb7fTbNnQ?e=wDG7H4">https://kesacin-my.sharepoint.com/:b:/g/personal/c7_kessc_edu_in/EZIOPK2xRnBNruVFCsT2VRQBdK18QigS9ofq6cb7fTbNnQ?e=wDG7H4</a>

## 7.3 - Institutional Distinctiveness

7.3.1 - Highlight the performance of the institution in an area distinct to its priority and thrust (within a maximum of 200 words)

In order to formulate the principles of education the divine teacher has not just imparted his wisdom to his student as mere dictation in Gita, rather it helps to answers the 'why' of such education. The vision of our college itself speaks about Empowering the youth, build their destiny, character moulding, respecting their right, Learn, and power to earn." We believe that education is the process of cultivating completeness in human being. Life skills at our college implies knowledge skill, ability, and wisdom for karmic account. Bhagavad Gita Course act as an instruction module, the philosophy of life and psychology of being for the students.

In view of instilling value education in students our college launched a Value Added Certificate Course in Shrimad Bhagavad Gita: 18 days and 18 chapters. This course is a synthesis of all Vedic ideas and wisdom and it is developed through the instructional process. Our college has institutionalised value-based learning in our curriculum and this imparts sculpting a good human being. After reading the Bhagavad Gita, students were able to understand, that it is our valuable historical asset of knowledge, moral teaching ethical action skills that run through the whole of Gita.

File Description	Documents
Appropriate link in the institutional website	<a href="https://kessc.edu.in/wp-content/uploads/2022/12/C7-Distinctiveness-2021-22-upload-to-website1.pdf">https://kessc.edu.in/wp-content/uploads/2022/12/C7-Distinctiveness-2021-22-upload-to-website1.pdf</a>
Any other relevant information	No File Uploaded

#### 7.3.2 - Plan of action for the next academic year

1. To collaborate with NAAC for conducting a training programme
2. To conduct Administrative Academic Audit (AAA)
3. To develop an internal and external scrutiny mechanism for AQAR related data and documents
4. To conduct collaborative activities with various institutions