Kandivali Education Society's

B. K. Shroff College of Arts
And
M. H. Shroff college of Commerce
NAAC Track ID 11520

Accredited 'A' Grade by NAAC
&
An ISO certified College

The Annual Quality Assurance Report (AQAR) of the IQAC

For
The Academic Year 2013-14

The Annual Quality Assurance Report (AQAR) of the IQAC

All NAAC accredited institutions will submit an annual self-reviewed progress report to NAAC, through its IQAC. The report is to detail the tangible results achieved in key areas, specifically identified by the institutional IQAC at the beginning of the academic year. The AQAR will detail the results of the perspective plan worked out by the IQAC. *(Note: The AQAR period would be the Academic Year. For example, July 1, 2012 to June 30, 2013)*

Part – A

1. Details of the Institution

1.1 Name of the Institution	Kandivli Education Society's B. K. Shroff College of Arts & M. H. Shroff College of Commerce
1.2 Address Line 1	Bhulabhai Desai Road
Address Line 2	Kandivli (West)
City/Town	Mumbai
State	Maharashtra
Pin Code	400 067
Institution e-mail address	lilybhushan61@gmail.com
Contact Nos.	(022) 2807 2477 / 2809 0185
Name of the Head of the Institution:	Dr. Lily Bhushan
Tel. No. with STD Code:	(022) 2807 2477 / 2809 0185
Mobile:	98690 78479

Name of the IQAC Co-ordinator: S. V. Sovani

Mobile: 98205 00385

IQAC e-mail address: svsovani@gmail.com

1.3 **NAAC Track ID** *(For ex. MHCOGN 18879)* 11520

1.4 **NAAC Executive Committee No. & Date:** EC/58/A&A/56 dated 10.03.2012
(For Example EC/32/A&A/143 dated 3-5-2004. This EC no. is available in the right corner- bottom of your institution's Accreditation Certificate)

1.5 Website address: www.kesshroffcollege.com, www.kessconline.com

Web-link of the AQAR: http://www.kesshroffcollege.com/AQAR-Reports2013-14.html

For ex. http://www.ladykeanecollege.edu.in/AQAR2012-13.doc

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1st Cycle	A	3.16	March-2012	March-2017
2	2nd Cycle				
3	3rd Cycle				
4	4th Cycle				

1.7 Date of Establishment of IQAC : DD/MM/YYYY 21-08-2010

1.8 AQAR for the year ***(for example 2010-11)*** 2013-14

1.9 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC (*(for example AQAR 2010-11submitted to NAAC on 12-10-2011)*

i. AQAR __2012-13_____ ___01-08-2013_____ (DD/MM/YYYY)4
ii. AQAR_____ _____ (DD/MM/YYYY)
iii. AQAR_____ _____ (DD/MM/YYYY)
iv. AQAR_____ _____ (DD/MM/YYYY)

1.10 Institutional Status

University State ☐ Central ☐ Deemed ☐ Private ☐

Affiliated College Yes ☑ No ☐

Constituent College Yes ☐ No ☐

Autonomous college of UGC Yes ☐ No ☐

Regulatory Agency approved Institution Yes ☐ No ☐

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution Co-education ☑ Men ☐ Women ☐

Urban ☑ Rural ☐ Tribal ☐

Financial Status Grant-in-aid ☐ UGC 2(f) ☑ UGC 12B ☑

Grant-in-aid + Self Financing ☑ Totally Self-financing ☐

1.11 Type of Faculty/Programme

Arts ☑ Science ☑ Commerce ☑ Law ☐ PEI (Phys Edu) ☐

TEI (Edu) ☐ Engineering ☐ Health Science ☐ Management ☑

Others (Specify) . Nil

1.12 Name of the Affiliating University *(for the Colleges)* University of Mumbai

1.13 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University	N.A.		
University with Potential for Excellence		UGC-CPE	
DST Star Scheme		UGC-CE	
UGC-Special Assistance Programme		DST-FIST	
UGC-Innovative PG programmes		Any other (*Specify*)	
UGC-COP Programmes			

2. IQAC Composition and Activities

2.1 No. of Teachers	12
2.2 No. of Administrative/Technical staff	3
2.3 No. of students	3
2.4 No. of Management representatives	2
2.5 No. of Alumni	2
2. 6 No. of any other stakeholder and community representatives	2
2.7 No. of Employers/ Industrialists	Nil
2.8 No. of other External Experts	2
2.9 Total No. of members	26

2.10 No. of IQAC meetings held : Two

2.11 No. of meetings with various stakeholders: No. 4 Faculty 4

Non-Teaching Staff / Students 4 Alumni 4 Others 4

2.12 Has IQAC received any funding from UGC during the year? Yes ☐ No ✓

If yes, mention the amount Nil

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos. ☐ International ☐ National 1 State ☐ Institution Level ☐

(ii) Themes National Conference on 'Equity in Higher Education'

2.14 Significant Activities and contributions made by IQAC

1. National Conference on 'Equity in Higher Education'

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year *

Plan of Action	Achievements
No specific plan was prepared.	

** Attach the Academic Calendar of the year as Annexure.*

2.15 Whether the AQAR was placed in statutory body Yes ✓ No ☐

Management ✓ Syndicate ☐ Any other body ☐

Provide the details of the action taken

AQAR was placed before LMC. After due deliberation and certain corrections in few points , the draft AQAR 2013-14 was passed unanimously in the follow up LMC held a week after and declared fit to send to NAAC.

Part – B

Criterion – I

1. Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD	-	-	-	-
PG	02	-	02	-
UG	08	-	07	-
PG Diploma	-	-	-	-
Advanced Diploma	-	-	-	-
Diploma	-	01 (Dip in Tax Pro)	01	-
Certificate	08	01 (Kashida Fashion)	09	-
Others		-	-	-
Total	**18**	**02**	**19**	**-**

Interdisciplinary	-	-	-	-
Innovative	-	-	-	-

1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options
(ii) Pattern of programmes:

Pattern	Number of programmes
Semester	10
Trimester	-
Annual	09

1.3 Feedback from stakeholders* Alumni [ ] Parents [ ] Employers [ ] Students [✓]
(On all aspects)

Mode of feedback : Online [ ] Manual [✓] Co-operating schools (for PEI) [ ]

Please provide an analysis of the feedback in the Annexure

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

Nil

1.5 Any new Department/Centre introduced during the year. If yes, give details.

BSE Course – National Skill Development Course.

Criterion – II

2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty

	Total	Asst. Professors	Associate Professors	Professors	Others
Aided	13	10	02	01	Nil
Unaided	36	07	Nil	Nil	29

2.2 No. of permanent faculty with Ph.D. 03

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
10	3	2	-	1	-				

2.4 No. of Guest and Visiting faculty and Temporary faculty 10 | 22 | Nil

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended	-	49	-
Presented papers	5	13	-
Resource Persons	-	-	-

2.6 Innovative processes adopted by the institution in Teaching and Learning:

1. Teaching Plan 2. Log Book 3. Periodic Review Meetings

2.7 Total No. of actual teaching days during this academic year 251

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions) No

2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop

1	0	0

2.10 Average percentage of attendance of students 75%

2.11 Course/Programme wise
distribution of pass percentage :

Title of the Programme	Total no. of students appeared April-13	Division				
		Distinction %	I	II	III	Pass %
B.Com.	337	245	82	9	-	99.70
BA	25	-	14	11	-	100.00
BAF	59	52	02	01	02	98.30
BBI	60	34	14	03	04	91.67
BFM	54	-	51	-	03	100.00
BMM	39	-	33	-	02	89.74
BMS	60	-	45	02	01	80.00
BSC-IT	60	-	17	03	13	63.33
MCOM - A/C.	34	-	11	14	01	76.47
MCOM – MGMT.	7	-	03	04	-	100.00

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes :

1. Teaching plan is taken from every teacher at the beginning of the term.
2. Principal conducts periodic review meetings.
3. Departmental Heads also follow the similar procedure.

2.13 Initiatives undertaken towards faculty development

Faculty / Staff Development Programmes	*Number of faculty benefitted*
Refresher courses	1
UGC – Faculty Improvement Programme	-
HRD programmes	-
Orientation programmes	-
Faculty exchange programme	-
Staff training conducted by the university	1
Staff training conducted by other institutions	2
Summer / Winter schools, Workshops, etc.	77
Others	-

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	18	2	Nil	3
Technical Staff	13	3	Nil	5

Criterion – III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

1. Notices to staff from time to time.
2. Participating in Research Cell of the college.

3.2 Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number	-	-	-	-
Outlay in Rs. Lakhs	-	-	-	-

3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	-	02	-	-
Outlay in Rs. Lakhs	-	1.75	-	-

3.4 Details on research publications

	International	National	Others
Peer Review Journals	-	-	-
Non-Peer Review Journals	-	-	-
e-Journals	-	-	-
Conference proceedings	-	1	-

3.5 Details on Impact factor of publications: N.A.

Range ☐ Average ☐ h-index ☐ Nos. in SCOPUS ☐

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects				
Minor Projects	01	UGC	Rs. 1.75 Lacs	Rs. 1,06,000 (Rs. 62,500 + Rs. 43,500)
Interdisciplinary Projects				
Industry sponsored				
Projects sponsored by the University/ College				
Students research projects *(other than compulsory by the University)*				
Any other(Specify)				
Total			Rs. 1.75 Lacs	Rs. 1,06,000

3.7 No. of books published i) With ISBN No. 1 Chapters in Edited Books Nil

ii) Without ISBN No. 1

3.8 No. of University Departments receiving funds from N.A.

UGC-SAP ☐ CAS ☐ DST-FIST ☐

DPE ☐ DBT Scheme/funds ☐

3.9 For colleges N.A. Autonomy ☐ CPE ☐ DBT Star Scheme ☐

INSPIRE ☐ CE ☐ Any Other (specify) ☐

3.10 Revenue generated through consultancy Nil

3.11 No. of conferences organized by the Institution

Level	International	National	State	University	College
Number	-	01	-	01	-
Sponsoring agencies	-	Nil	-	Nil	-

3.12 No. of faculty served as experts, chairpersons or resource persons 15

3.13 No. of collaborations No International ☐ National ☐ Any other ☐

3.14 No. of linkages created during this year No

3.15 Total budget for research for current year in lakhs :

From Funding agency 1.75 From Management of University/College Nil

Total 1.75

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	-
	Granted	-
International	Applied	-
	Granted	-
Commercialised	Applied	-
	Granted	-

3.17 No. of research awards/ recognitions received by faculty and research fellows Of the institute in the year Nil

Total	International	National	State	University	Dist	College
-	-	-	-	-	-	-

3.18 No. of faculty from the Institution who are Ph. D. Guides 02

and students registered under them Nil

3.19 No. of Ph.D. awarded by faculty from the Institution Nil

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF - SRF - Project Fellows - Any other -

3.21 No. of students Participated in NSS events:

University level 100 State level -

National level - International level -

3.22 No. of students participated in NCC events:

University level 52 State level -

National level - International level -

3.23 No. of Awards won in NSS: Nil

University level		State level	
National level		International level	

3.24 No. of Awards won in NCC: Nil

University level		State level	
National level		International level	

3.25 No. of Extension activities organized

University forum		College forum	✓		
NCC	✓	NSS	✓	Any other	

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

1. Joy of Giving 2. Compossionate Day 3. K-Skool
4. National / International I.V. 5. Vidyotejak, Educare, Eduhelp.

Criterion – IV
4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	47000 Sq. Ft.	13000 Sq. Ft.	KES Management	60000 Sq. Ft.
Class rooms	37	10	KES Management	47
Laboratories	4	2	KES Management	6
Seminar Halls	1	1	KES Management	2
No. of important equipments purchased (≥ 1-0 lakh) during the current year.	3	Nil	KES Management	3

Value of the equipment purchased during the year (Rs. in Lakhs)	355000	-	KES Management	355000
Others	899 / Rs. 8971387	187 / Rs. 1752001	KES Management	1086 / Rs. 10723388

4.2 Computerization of administration and library

1. Office is fully computerised.
2. MIS.
3. Enriched Library.

4.3 Library services:

	Till March 2013 (A)		2013-14 (B)		A+B	
	Existing		Newly Added			
	No.	**Value**	**No.**	**Value**	**No.**	**Value**
Text Books	7709	1022972	789	165486	8498	1188458
Reference Books	20105	5574025	1779	822611	21884	6396636
E-Books	144	10784	****268	0	412	10784
Journals	81	85080	79	161448	160	161448
E-Journals	4	0	2	0	2	0
Digital Database		0	2	70545	2	70545
CD & Video	1425	157448	170	49714	1595	207162
Others (Specify) Membership						
*BCL	1	10000	1	10000	1	10000
**N-List	1	5000	1	5000	1	5000
***Insurance Institute of India	1	1000	1	1124	1	1124
* Through BCL we have an access to 38000 e-books along with issue of 10 books at a time.						
** Through N-List we can access to 21000 e-journals and more than 55100 e-books.						
*** Through Insurance Institute of India we can access to 6000 books and 54 National and International periodicals along with database such as EBSCO publishing, Prowess & EIS Data and PDF database of CMIE.						
**** Kindle Reader E-books 264						

4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Depart-ments	Others
Existing	140	03	03	01	-	16	01	-
Added	35	01	01	01	-	-	-	-
Total	175	04	04	02	-	16	01	-

4.5 Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.)

1. Computer Hub for students in Library.
2. Special Desk for students during admission period.

4.6 Amount spent on maintenance in lakhs :

i) ICT	14.17
ii) Campus Infrastructure and facilities	37.85
iii) Equipments	13.42
iv) Others	232.34
Total :	297.78

Criterion – V
5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

1. Principal's Welcome Speech.
2. College Magazine.
3. Prospectus.

5.2 Efforts made by the institution for tracking the progression

1. Result Analysis.
2. Regular Feedback is taken from Students.
.3. Formal and informal feedback is taken by the Principal.

5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
3346	133	Nil	Nil

(b) No. of students outside the state: 39

(c) No. of international students: Nil

Men

No	%
1418	40.76

Women

No	%
2061	59.24

Last Year : 2013-14						This Year : 2014-15					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
3377	45	07	50	Nil	3479	4088	50	02	64	05	4209

ADMISSION TO FIRST YEAR DEGREE COURSES : ACADEMIC YEAR : 2013-14

SR.	COURSES	TOTAL DIVISIONS	TOTAL SEATS	APPLICATIONS RECEIVED	DEMAND RATIO
1	FYBCOM AIDED	4	480	1155	**1:2.41**
2	FYBCOM UNAIDED	2	240	1155	**1:4.81**
3	FYBA UNAIDED	1	120	99	**1:0.83**
4	FYBAF UNAIDED	3	180	359	**1:1.99**
5	FYBBI UNAIDED	1	60	117	**1:1.95**
6	FYBFM UNAIDED	1	60	56	**1:0.93**
7	FYBMM UNAIDED	1	60	130	**1:2.17**
8	FYBMS UNAIDED	3	180	370	**1:2.06**
9	FYBSC-IT UNAIDED	1	60	178	**1:2.97**
10	MCOM - I - MGMT	1	60	22	**1:0.37**
11	MCOM - I - A/C	1	60	88	**1:1.47**

Demand ratio Dropout %

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

1. Equal Opportunity Cell conducts mock test and mock interview – data not available.
2. 90 BAF students were given training under mock trading test.
3. CGC conducts mock tests and mock interviews. In which 360 students participated (Mock Bed – 88, CPT – 69, CAT Management – 167 and Railway Recruitment – 36).
4. BANCA – data not available.

No. of students beneficiaries 450

5.5 No. of students qualified in these examinations Nil

NET		SET/SLET		GATE		CAT	
IAS/IPS etc		State PSC		UPSC		Others	

5.6 Details of student counselling and career guidance

- Career Management Services
- Career Goals
- Career Path Ahead

No. of students benefited > 50

Career Counselling was done by K-Skool.

5.7 Details of campus placement

On campus			***Off Campus***
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
08	> 400	100	03

5.8 Details of gender sensitization programmes

Documentary movie on theme – Female Fetcide, Drama on theme – Gender Discrimination.
Painting & Sketching exhibition – Women Issues, Drama theme – Eve Teasing.
Documentary movie on theme – Domestic Violence, Sex Assault.
Caligraphy Workshop theme – Women Empowerment.

5.9 Students Activities

5.9.1 No. of students participated in Sports, Games and other events

State/ University level 125 National level 02 International level -

No. of students participated in cultural events

State/ University level - National level 01 International level -

5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports : State/ University level 4 National level Nil International level Nil

Cultural: State/ University level Nil National level 01 International level Nil

5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution	124	Rs. 5,92,400/-
Financial support from government	107	Rs. 5,15,565/-
Financial support from other sources	Nil	Nil
Number of students who received International/ National recognitions	Nil	Nil

5.11 Student organised / initiatives : Nil

Fairs : State/ University level 6 National level 1 International level 0

Exhibition: State/ University level - National level - International level -

5.12 No. of social initiatives undertaken by the students 01 Compassionate Day

5.13 Major grievances of students (if any) redressed: _____Nil_____

Criterion – VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

Vision - Empowering the youth to build their destiny by moulding their character and respecting their right to learn and power to earn. **Mission -** Educate to sculpt good human beings, To sensitize students on social issues
To promote healthy academic culture in the faculty, To make the college – a centre for a web of activities – academic, social and cultural – a forum for promoting good society
To enable students to contribute positively to the growth and development of the institution as well as of the nation.

6.2 Does the Institution has a management Information System

Elaborate MIS is in place.

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

Centralised by the University

6.3.2 Teaching and Learning

1. Teaching Plan
2. Log Book
3. Periodic Review Meetings

6.3.3 Examination and Evaluation

1. Academic Calendar 2. Centralised Evaluation
3. Time limit for Evaluation 4. Computerised Results

6.3.4 Research and Development

1. Research Cell
2. Centralised scrutiny of Research papers
3. Students Research Conference.

6.3.5 Library, ICT and physical infrastructure / instrumentation

1. Computerisation of Library.
2. Adding adequate infrastructure.

6.3.6 Human Resource Management

1. Committees & Association
2. Decentralisation.

6.3.7 Faculty and Staff recruitment

1. Transparent System
2. Strictly on Merit

6.3.8 Industry Interaction / Collaboration

1. Industrial Visits
2. Campus Placements

6.3.9 Admission of Students

1. Online admission.
2. As per University / Govt. guidelines.
3. On Merit.

6.4 Welfare schemes for

Teaching	Mediclaim for Unaided Staff, Staff Picnic
Non teaching	Loan for Class IV Staff
Students	Freeship and Scholarship

6.5 Total corpus fund generated

Nil

6.6 Whether annual financial audit has been done Yes ✓ No

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	Academic Audit Committee	-	-
Administrative	-	-	Yes	By Principal

6.8 Does the University/ Autonomous College declares results within 30 days?

For UG Programmes Yes ✓ No

For PG Programmes Yes ✓ No

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

N.A.

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

N.A.

6.11 Activities and support from the Alumni Association

1. Chakrawyuha – Intercollegiate Festival.
2. Freeship to 5 students.
3. Sponsorship to intercollegiate sports events.

6.12 Activities and support from the Parent – Teacher Association

Inputs on general functioning of College time table, exam schedule, students' problem etc. are given by parents from time to time during formal and informal meets with the parents.

6.13 Development programmes for support staff

1. Compassionate Day Celebration.
2. Free Education to Class IV Employee Wards.

6.14 Initiatives taken by the institution to make the campus eco-friendly

1. Water Harvesting.
2. Biogas Plant.

Criterion – VII

7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

1. Compassionate Day Celebration.
2. Joy of Giving.

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

1. Academic Calendar was prepared.
2. Periodic Meetings for review were taken.
3. Feedback from students.

7.3 Give two Best Practices of the institution *(please see the format in the NAAC Self-study Manuals)*

1. Welfare Schemes for Unaided Staff.
2. Freeship and Scholarship for Students.

****Provide the details in annexure (annexure need to be numbered as i, ii,iii)***

7.4 Contribution to environmental awareness / protection

1. Water Harvesting.
2. Bio Gas Plant.

7.5 Whether environmental audit was conducted? Yes ☐ No ☑

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

1. Academic Audit was done on 29.04.2014.
2. Recommendations of Academic Audit are under consideration.

8. Plans of institution for next year

1. Perspective plan for 10 years.
2. International Conference by Dept. of Hindi & Library.
3. Students Research Conference on 'Budget 2014 and its impact'
4. To form various associations in different subject wherever possible.
5. PTA will be made more active and effective.
6. IQAC initiatives – to initiate paperless functioning of IQAC.
7. To develop and display 'Students' Charter'.

Name S. V. Sovani *Name Principal Dr. L. Bhushan*

Sd/- ***Sd/-***

_____ _____

Signature of the Coordinator, IQAC *Signature of the Chairperson, IQAC*

_____***_____

n:\windoc\iqac\iqacguidelines & aqarformatjan2014.doc